

I. THE GENERAL PURPOSE FOLDERS

A. STYLE A FOR DRAWER FILES

Stock Kraft, 147 pound, 11 point 100% Sulfate pulp, (as covered by Federal Specification UU F 571 g).

Bottom Plain bottom, three fourth inch expansion scoring, with intervals of three **eighths inch**.

Tab Cut Square cut, self tab.

Tab Reinforcement Same stock as folder, one and one eighth inch wide, extended the full width of the tab.

Tab Scoring Tab shall be scored for one third cut positions.

Tab Height Tab shall be five eighths inch in height.

Corners All top corners of the folder shall be rounded.

Leaves a. Back ---  $9\frac{1}{2}$ " x (11  $\frac{3}{4}$ " or 14  $\frac{3}{4}$ ")

b. Front --- 8  $\frac{7}{8}$ " x (11  $\frac{3}{4}$ " or 14  $\frac{3}{4}$ ")

Built in Fastener Folder to be available both without and with built in fastener. If fastener included, it shall be a  $2\frac{1}{2}$ " built in prong fastener (without compressor) on the  $9\frac{1}{2}$ " side, top of the back leaf.

Packaging To be available 100 to a box.

TOTAL 4 FOLDERS - STYLE A

1 Letter size without fastener (Present 7530-663-0031)

1 Letter size with fastener (Present 7530-889-3555)

1 Legal size without fastener (Present 7530-200-4308)

1 Legal size with fastener (Present 7530-559-4512)

I. THE GENERAL PURPOSE FOLDERS (Continued)

B. STYLE B FOR SHELF FILES

Stock Kraft, 147 pound, 11 point 100% Sulfate pulp, (as covered by Federal Specification UU F 571 f).

Bottom Plain bottom, three fourth inch expansion scoring, with intervals of three **eighths inch.**

Tab Cut Square cut, self tab.

Tab Reinforcement Same stock as folder, one inch wide, extended the full width of the tab.

Tab Scoring None

Tab Height Tab shall be five eighths inch in height.

Corners The bottom tab corner shall be rounded, and all top corners of the folder shall be rounded.

Leaves a. Back  $9\frac{1}{2}$ " x (12" or 15")  
b. Front  $9\frac{1}{2}$ " x (11  $\frac{3}{8}$ " or 14  $\frac{3}{8}$ ")

Built in Fastener Folder to be available both without and with built in fastener. If fastener included, it shall be a built in  $2\frac{1}{2}$ " prong fastener (without compressor) to be mounted on the short dimension side of the back leaf  $\frac{3}{8}$ " from the left edge.

Packaging To be available 100 to a box.

TOTAL 4 FOLDERS - STYLE B

1 Letter size without fastener (Present 7530-881-2957)

1 Letter size with fastener

1 Legal size without fastener (Present 7530-881-2958)

1 Legal size with fastener

## II. SPECIAL PURPOSE FOLDERS

### A. LIGHTWEIGHT FOLDER FOR TEMPORARY RECORDS

Style A -- For Drawer Files (No Style B)

Stock Manila, 133 pound, 9.5 point, 100% Chemical pulp (as covered by Federal Specification UU F 571 g).

Bottom Plain bottom, three fourth inch expansion scoring, with intervals of three **eighths inch**.

Tab Cut Square cut, self tab

Tab Reinforcement None

Tab Scoring Tab shall be scored for one third cut positions.

Tab Height Tab shall be five **eighths inch in height**.

Corners All top corners of the folder shall be rounded.

Leaves a. Back ---  $9\frac{1}{2}"$  x (11  $\frac{3}{4}"$  or 14  $\frac{3}{4}"$ )

b. Front --- 8  $\frac{7}{8}"$  x (11  $\frac{3}{4}"$  or 14  $\frac{3}{4}"$ )

Built in Fastener None

Packaging To be available 100 to a box.

TOTAL 2 FOLDERS -- STYLE A

1 Letter size without fastener (Present 7530-291-0098)

1 Legal size without fastener (Present 7530-285-1732)

II. SPECIAL PURPOSE FOLDERS (Continued)

B. HEAVY DUTY FOLDERS (For Certain Case or Project Files) (Continued)

1. Kraft Heavy Duty (Continued)

b. Style B -- For Shelf Files

Stock Kraft, 230 pound, 18 point, 100% Sulfate pulp (as covered by Federal Specification UU F 571 g).

Bottom Plain bottom, three fourth inch expansion scoring, with intervals of one quarter inch.

Tab Cut Square cut, self tab.

Tab Reinforcement None

Tab Scoring None

Tab Height Tab shall be five eighths inch in height.

Corners The bottom tab corner shall be rounded, and all top corners of the folder shall be rounded.

Leaves a. Back  $9\frac{1}{2}$ " x (12" or 15")

b. Front  $9\frac{1}{2}$ " x (11  $\frac{3}{8}$ " or 14  $\frac{3}{8}$ ")

Built in Fastener Folder to be available only with built in  $2\frac{1}{2}$ " Prong fastener (without compressor) to be mounted on the short dimension side of the back leaf  $\frac{3}{8}$ " from the left edge.

Packaging To be available 100 to a box.

TOTAL 2 FOLDERS -- STYLE B

1 Letter size with fastener

1 Legal size with fastener

II. SPECIAL PURPOSE FOLDERS

B. HEAVY DUTY FOLDERS (For Certain Case or Project Files)

1. Kraft Heavy Duty

a. Style A--For Drawer Files

Stock Kraft, 230 pound, 18 point 100% Sulfate pulp (as covered by Federal Specification UU F 571 g).

Bottom Plain bottom, three fourth inch expansion scoring, with intervals of one quarter inch.

Tab Cut Square cut, self tab.

Tab Reinforcement None

Tab Scoring Tab shall be scored for one third cut positions.

Tab Height Tab shall be five eights inch in height.

Corners All top corners of the folder shall be rounded.

Leaves A. Back --  $9\frac{1}{2}$ " x (11  $\frac{3}{4}$ " or 14  $\frac{3}{4}$ ")

B. Front -- 8  $\frac{7}{8}$ " x (11  $\frac{3}{4}$ " or 14  $\frac{3}{4}$ ")

Built in Fastener Folder to be available only with built in  $2\frac{1}{2}$ " prong fastener without compressor) on  $9\frac{1}{2}$ " side, top of back leaf.

Packaging To be available 100 to a box.

TOTAL 2 FOLDERS -- STYLE A

1 Letter size with fastener (Present 7530-222-3443

1 Legal size with fastener

II. SPECIAL PURPOSE FOLDERS (Continued)

B. HEAVY DUTY FOLDERS (For Certain Case or Project Files) (Continued)

2. Pressboard Heavy Duty

a. Style A -- For Drawer Files

Stock Type III Pressboard, grey, 25 point (as covered by Federal Specification UU F 581 f).

Bottom Folder shall have expansion of one inch provided by a cloth gusset glued to each leaf of the folder over a width of not less than one half inch. Gusset to be of such physical quality as covered by applicable Federal Specification.

Tab Angular metal tab to be of such color, shape, size, and physical quality as covered by Federal Specification UU F 581 f. Tab to be fastened, as required by specifications, on the long dimension side of the back leaf of the folder, providing a 5/8" projection width. Third cut tab window opening to be 3/8" x 3 1/2".

Only center position third cut tabs shall be included.

Inserts & Window Covers Clear, transparent, cellulose acetate window covers, together with a sufficient number of blank white inserts in perforated strips, shall be provided.

Back and Front Leaves 9 1/2" x (11 3/4" or 14 3/4")

Trim Folders shall be cut square on the four sides.

Corners All top corners of the folder shall be rounded.

Built in Fastener Folder to be available only with built in 2 1/2" prong fastener (without compressor) on 9 1/2" side, top of back leaf.

Packaging To be furnished 100 to a box.

TOTAL 2 FOLDERS -- STYLE A

1 Letter size with fastener, center position tab only

1 legal size, with fastener, center position tab only

**II. SPECIAL PURPOSE FOLDERS (Continued)**

**B. HEAVY DUTY FOLDERS (For Certain Case or Project Files) (Continued)**

**2. Pressboard Heavy Duty (Continued)**

**b. Style B -- For Shelf Files**

**Stock** Type III Pressboard, grey, 25 point (as covered by Federal Specification UU F 581f).

**Bottom** Folder shall have expansion of one inch provided by a cloth gusset glued to each leaf of the folder over a width of not less than one half inch. Gusset to be of such physical quality as covered by applicable Federal Specification.

**Tab** Rectangular metal tab to be of such color, size, shape, and physical quality as covered by Federal Specifications UU F 581 f. Tab to be fastened, as required by specifications, on the short dimension side of the back leaf of the folder, providing a 5/8" projection width. Third cut tab window opening to be 3/8" x 3 1/2". The tab shall have equi-dimension front and back window openings, and the bottom of the tab shall be closed.

Only center position third cut tabs shall be included.

**Inserts & Window Covers** Transparent window covers of equi-dimension for front and back windows, together with a sufficient number of blank white inserts in perforated strips, shall be provided.

**Back and Front Leaves** 9 1/2" x (11 3/8" or 14 3/8")

**Trim** Folders shall be cut square on the four sides.

**Corners** All top corners of the folder shall be rounded.

**Built in fastener** Folder to be available only with built in 2 1/2" prong fastener (without compressor) to be mounted on the short dimension side of the back leaf 3/8" from the left edge.

**Packaging** To be available 100 to a box.

**TOTAL 2 FOLDERS -- STYLE B**

1 Letter size with fastener, center position tab only.

1 Legal size with fastener, center position tab only.

Summary of Folders Proposed for GSA Supply System

<u>Material</u>	<u>Size</u>	<u>Tab Style</u>	<u>Prong Fastener</u>
<u>Drawer Type</u>			
<u>Light Weight</u>			
Manila 9.5 point	Letter	Square	no
Manila 9.5 point	Legal	Square	no
<u>Medium Weight</u>			
Kraft 11 point	Letter	Square reinforced	no
Kraft 11 point	Letter	Square reinforced	yes
Kraft 11 point	Legal	Square reinforced	no
Kraft 11 point	Legal	Square reinforced	yes
<u>Heavy Weight</u>			
Kraft 18 point	Letter	Square	yes
Kraft 18 point	Legal	Square	yes
Pressboard	Letter	1/3 Angular Metal (Center)	yes
Pressboard	Legal	1/3 Angular Metal (Center)	yes
<u>Shelf Type</u>			
<u>Medium Weight</u>			
Kraft 11 point	Letter	Square reinforced	no
Kraft 11 point	Letter	Square reinforced	yes
Kraft 11 point	Legal	Square reinforced	no
Kraft 11 point	Legal	Square reinforced	yes
<u>Heavy Weight</u>			
Kraft 18 point	Letter	Square	yes
Kraft 18 point	Legal	Square	yes
Pressboard	Letter	1/3 Metal (Center)	yes
Pressboard	Legal	1/3 Metal (Center)	yes